

**Notice of Annual General Meeting of
MRBD Ltd (the Manor Royal BID Company)**

***As part of the Manor Royal Matters Conference & Annual Review and
includes a preview of the next BID Business Plan (2023-28)***

Thursday, 10 November 2022 at 915am

Sandman Signature Hotel, Tinsley Lane South, Crawley, RH10 8XH

This notice is being sent to all registered Members and Directors of the Manor Royal BID (MRBD Ltd)

The Annual General Meeting of MRBD Limited will take place at **915am on Thursday, 10 November 2022** and will form part of the Manor Royal Matters Conference and Annual Review, where we will also be previewing the next BID Business Plan (2023-28) that businesses will vote on at the ballot of February 2023. .

Papers in respect of this meeting, including Accounts of the Company for the last financial year, will be despatched to Members between 14 and 21 days before the date of the meeting for formal approval at the AGM. A copy of the Company's Annual Report will be available to attending members and subsequently online via the Manor Royal website.

In accordance with the Company Articles of Association, one third of the current Directors must retire from office but will be entitled to put themselves forward for re-election. Details of those Directors who are retiring and those, if any, seeking re-election will be reported in future correspondence and published online at www.manorroyal.org

MRBD Limited formally invites nominations from members(*) who wish to stand for election to the Board.

Nominations from prospective Board Members (both new and those seeking re-election) will be presented for consideration at the AGM. If more nominations are received than there are positions available, an email ballot of members will be conducted prior to the AGM.

Nominations to the Board should be received by the BID Office by 5pm on Wednesday, 05 October 2022

(*) Only registered members of the Manor Royal BID Company (MRBD Limited) may attend the AGM, nominate Directors and vote on matters arising. Further guidance about registering as a member of MRBD Limited and the process for nominating yourself or a fellow BID Company member as a Director can be found online in the "The BID" section of the website (www.manorroyal.org) and attached.

Please email clare@manorroyal.org to confirm your attendance at the Annual General Meeting.

As a registered member, if you cannot attend the AGM but wish to make arrangements for someone to vote on your behalf (a proxy vote), please make contact with BID Office.

For further information:

Manor Royal Business District (MRBD) Limited

Unit 38 Basepoint Business Centre, Metcalf Way, Manor Royal Business District, Crawley, RH11 7XX

(e) info@manorroyal.org

(t) 01293 813 866

(w) www.manorroyal.org